

Manage Your EPCS PIN

If you are signed up for EPCS, you will need to create and verify a four-digit EPCS PIN code.

Create Your PIN: the system will ask you to create a new PIN when you transmit an Rx.

1. Enter a PIN in the DEA TFA window that pops up
2. Confirm the PIN
3. Click **Validate PIN**

The DEA Requires Two Factor Authentication (TFA) for signing of prescriptions with scheduled drugs. Once you have completed registration with Exostar, you must select a PIN. Each TFA Signing process will use two steps: first to enter your PIN, and then to enter the Passcode provided by your AUTHY Phone App or Hardware Token.

Create 4-digit PIN: 

Confirm 4-digit PIN: 

Validate PIN

NOTE: Your PIN is four-digits and cannot be repeating or sequential numbers. Do NOT share your PIN.

Use Your PIN: Your PIN is required when transmitting controlled Rx's.

1. Enter your PIN and click **Validate PIN**

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4-digit PIN: 

Validate PIN

2. Enter your OTP using your hardware token or Authy App

Scheduled Drug Transmission BC7431911 ▾

Hard Token Authy Phone App **Send Push Notification to Approve**

Enter passcode: **Sign Rx**

PDMP Automated

Reset your EPCS PIN

- A) If you enter your EPCS PIN incorrectly on the transmit page:

- a. Click **Reset PIN**:

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4-digit PIN: 

Validate PIN

Input PIN is incorrect, Please try again or Reset PIN

b. Enter a new 4-digit PIN, confirm it, and click **Validate PIN**.

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Create 4-digit PIN:

Confirm 4-digit PIN:

c. Enter the OTP from your Authy App or hardware token and click **Authenticate**:

Enter One Time Passcode (OTP) to Complete Finalize Step

Authy Phone App

Enter passcode:

d. The system will display “New PIN Saved”

e. Click **Return to Compose** to take you back to the compose page and transmit the controlled Rx using your new EPCS PIN.

[Return to Compose](#) [Return to Admin](#)

New PIN Saved.

B) Reset your PIN in the **Admin** Tab

a. Click **Manage EPCS PIN**
b. Follow the same steps in Reset your EPCS PIN option A.

Electronic Prescribing of Controlled Substances (EPCS)

Set-Up

[EPCS Setup and User Guide](#)

[EPCS PIN User Guide](#)

[Prescriber Registration and EPCS Set-up](#)

Maintenance

[Manage EPCS PIN](#)

[EPCS Error and Event Log](#)

[X DEA Information](#)

[Manage Your EPCS Account](#)

[Order Spare Hardware Token](#)